

# COUNTY OF LOS ANGELES

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## DEPARTMENT OF MENTAL HEALTH

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April 2, 2012

TO: Each Supervisor

FROM: Marvin J. Southard, D.S.W.  
Director

SUBJECT: **ADVANCE NOTIFICATION OF INTENT TO ENTER INTO SOLE  
SOURCE CONTRACT RENEWAL AGREEMENT WITH THE  
LOS ANGELES COUNTY OFFICE OF EDUCATION (LACOE)**

This memo is to comply with the revised Board of Supervisors Policy Manual 5.100, Sole Source Contract, by notifying the Board of our need to renew a Sole Source contract. It is the Los Angeles County Department of Mental Health's (DMH) intent to renew a sole source contract with the Los Angeles County Office of Education (LACOE) located at 9300 Imperial Highway, Downey, California 90242-2890.

DMH was awarded funding from the State Department of Mental Health to support the Mental Health Services Act (MHSA), Prevention and Early Intervention (PEI), Early Start Project for Suicide Prevention, identified as the "Web-Based Training of School Personnel." This project was initially implemented through a sole source contract with LACOE for Fiscal Years (FY) 2009-10, 2010-11, and 2011-12. The renewed Contract/Agreement with LACOE will begin during FY 2012-13, continue for a one (1) year period and may be renewed, contingent upon the availability of annual MHSA funding to support this project. The total allocation for this project is \$300,000. LACOE will serve as the principal contractor for this project which will henceforth be identified as the "Youth Suicide Prevention Project" (YSPP). The corresponding budget detail will be included in the contract agreement when the Board letter is submitted.

LACOE was selected as the sole source entity for this renewal contract because it is uniquely qualified to implement this project through its Center for Distance and Online Learning (CDOL). The Center already provides customized professional training through its TeachStar Online Academy that meets the specific needs of the school community; no other entity has this formal relationship and access to all eighty K-12 school districts in Los Angeles County.

Each Supervisor  
April 2, 2012  
Page 2

CDOL will continue to host the website, design, and develop the programming for selected applications that range from storage and access of resource materials to multimedia productions. CDOL can also provide the mechanism for continuing education units, if applicable and necessary, as part of the project offerings. CDOL will further provide in-kind resources that will leverage the budget support from MHSA PEI funds and contribute towards cost savings for the County.

Unless otherwise instructed by a Board office within two (2) weeks, DMH will proceed with renewing the sole source contract. DMH will work closely with both the Office of the County Counsel and the Chief Executive Officer in preparing an agreement with LACOE.

MJS:BM:SC:VM:ag

c: Health Deputies  
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